



**Hidden Valley Town House Improvement Association  
8043 Shadow Canyon Drive  
Tucson, AZ 85750**

**HVTIA Clubhouse Event Reservation Agreement**

<p><b>EVENT DATE (month, day, year):</b> _____</p> <p><b>EVENT TYPE (e.g. Party, Meeting, etc.):</b> _____</p> <p><b>HOURS (Start Time – End Time):</b> _____</p> <p><b>REQUESTOR (Name):</b> _____ <b>UNIT #</b> _____</p>
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- I am reserving the Clubhouse for a private event at which I will be in attendance at all times.
- I will be financially responsible for the costs to repair any damages that may be incurred during my event.
- I understand a **refundable deposit of \$150** is required and that the deposit will be returned to me after it has been confirmed no damage occurred during the event.
- I understand that if alcohol is being served or consumed at my event, no money can be charged or collected. (This means no cover charge, no donation, no entry fee, and no other fee of any kind.)
- I understand that if alcohol is served or consumed at my event, I am responsible for any resultant damage, incidents or claims.
- I agree to clean up after my event, leaving the Clubhouse in same condition as it was upon arrival, disposing of garbage at my own unit, turning off the furnace/air conditioner, turning off lights and locking all doors.
- I agree all activities will be concluded by 11pm.

Requestor Signature: \_\_\_\_\_ DATE: \_\_\_\_\_

HVTIA Representative: \_\_\_\_\_ DATE: \_\_\_\_\_

Returned check acknowledgement on (Date) _____ By _____ (Requestor signature)
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